

TO: Members of the Stafford County Community Policy and Management Team

FROM: Donna Krauss
Assistant to the County Administrator
For Human Services

DATE: February 6, 2013

RE: Minutes from the January 14, 2013 meeting
Notice of the February 25, 2013 meeting

Enclosed please find the minutes from our last CPMT meeting. If there are any questions, changes, or comments, please call me at 658-4622.

Our next meeting is scheduled for February 25, 2013 at 2:00 p.m. in the ABC Conference Room.

Thank you.

**County of Stafford Community Policy and Management Team
ABC Conference Room- Stafford County Government Center
Minutes January 14, 2013- 2:00 pm**

Call to order- The meeting of the Stafford CPMT was called to order at 2:00 pm.

- Present were Mr. Bill Tignor (parent representative), Ms. Jean Johnson (Health Department), Mr. Michael Muse (Stafford DSS), Ms. Debe Fultz (disAbility Resource Center), Mr. Vince Butaitis (CSU), Mr. Ron Branscome (RACSB-Chairman), and Mr. Bob Thomas (Board of Supervisors)
- Others: Ms. Donna Krauss (Assistant to the County Administrator for Human Services), Ms. Stephanie Beamer (Coordinator for Human Services, and Mr. Anthony Romanello (CSA fiscal Agent)
- Absent: Ms. Sue Clark (Stafford Public Schools)

1. Approval of the Minutes- The minutes to the November 19, 2012 CPMT meetings were reviewed by the CPMT members. A motion was made to approve the minutes, seconded, and approved. The secretary was authorized to sign. 7 yes -0 no
2. Public Comment – No requests
3. Closed Meeting- Mr. Branscome moved for approval to convene in closed meeting pursuant to Virginia Code §2.2-3711 A (15) to discuss medical records excluded from 2.2-3711 pursuant to subdivision of 1 of 2.2-3705.5

- No case presentations for closed session

Certification of Closed Meeting, a call for certification from all members that, to the best of their knowledge, the CPMT discussed only matters lawfully exempted from statutory open meeting requirements; and only public business matters identified in the motion to convene the closed meeting. Roll call vote. 7 ayes

4. Action on funding requests-
 - 1A- Motion made to approve Human Services Office staff recommendation to reduce community-based copayment from \$140.00 monthly to \$40.00 monthly, seconded and approved. 7 yes - 0 no
 - 2B - Motion made to approve Human Services Office staff recommendation for residential treatment copayment to remain as assessed with an option for a monthly payment plan, seconded and approved. 7 yes- 0 no
5. CSA Program financial report/ Ms. Donna Krauss
6. Supplemental Foster Care Expenditures /Notification of Payments to CPMT
 - Mr. Michael Muse presented the expenditures and payment notifications for approval. A motion was made to approve the expenditures and notification of payments, seconded and approved. 7 yes -0 no

7. CPMT old business-

- Ms. Donna Krauss presented a request to approve a financial appeal/redetermination worksheet for use with copayment appeals and redeterminations. After discussion of additional information to include on the worksheet a motion was made to approve the implementation of the worksheet and to include in current financial policy, seconded and approved. 7 yes - 0 no
- Ms. Donna Krauss presented information as requested at the previous CPMT meeting regarding comparison on how localities approach the increasing costs of private day school. Team discussed the information provided. A motion was made for staff to evaluate options for the Stafford CSA program using the information provided by Arlington County and Roanoke City, and have these options be included in budget recommendations for the Board of Supervisors, seconded and approved. 6 yes - 1 no

8. CPMT new business-

- Members discussed the SEC proposed policy “Use of state Pool Funds for Medicaid Eligible Services”. Human Services Office staff recommended CPMT members submit comment during the public comment period disagreeing with the proposed policies. A motion was made for Human Services Office staff to prepare a response for review to be circulated via email for changes or comments. Seconded and approved. 7 yes - 0 no
- Report to General Assembly on wrap-around services for students with disabilities. Team was provided with an update on funding allocated to Stafford County for this category and how the funding has been utilized to date.
- JLARC Critical Gaps Survey. The Team will individually respond to survey and Human Services Office staff will compile responses to send to state. The deadline for responses is Monday January 21, 2013.

9. Other business-

- No other business.

10. Adjournment- As there was no other business the Team agreed to meet on February 25, 2013.

Ms. Donna S. Krauss
Assistant to the County Administrator
For Human Services

Date

Mr. Michael Muse
Secretary

Date